

UNGM for UNICEF Suppliers

Quick guide to submitting proposals for UNICEF Suppliers via UNGM

1. Ensure that UNGM Registration is completed. Under Dashboard, check MY UNGM REGISTRATION.

Supplier

Dashboard

Settings

Registration at Basic Level

My Submissions

Statuses

Registration at Level 1

My Documents

MY UNGM REGISTRATION

1

2

3

4

✓

Account created

Account activated

Registration started

Registration completed but not submitted

Registration submitted

MY SUBMISSION STATUSES

UNDP

Basic level: Registered • 15-Apr-2024

WHO

Basic level: Registered • 15-Apr-2024

ITC

Basic level: Registered • 15-Apr-2024

UNICEF

Basic level: Registered • 15-Apr-2024

UNRWA

Basic level: Registered • 15-Apr-2024

2. Make sure that your submission status includes the name of the UN agency for which you want to submit your bid.

3. To access the bid or search for bidding opportunities, go to the Procurement Opportunities in the Main Options.

Home

Procurement Opportunities

Contract Awards

Tender Alert Service (TAS)

Supplier Code of Conduct

UN Standard Products and Services Code (UNSPSC)

Help Center

Knowledge Center

UN Procurement Statistics

Supplier

Dashboard

Settings

Registration at Basic Level

Tender Alert Service

New Vendors - Limited time offer

Subscribe from only ~~USD 15.99~~ **USD 9.59** per month

SAVE ~40%

Ends in 12 day(s)!

Instructions to participate in procurement opportunities are provided in the **procurement opportunity documentation**. Some procurement opportunities will require **electronic submissions** through e-procurement systems, and others will require **hard-copy or email submissions**.

If the UN organization's e-procurement system is integrated with UNGM, the e-procurement system can be accessed from UNGM through the **Express interest** button. Clicking this button is a **non-binding action**.

Are you interested in **receiving relevant procurement opportunities via email**? Save time and resources with the [Tender Alert Service](#). For more information: [What is the Tender Alert Service?](#)

Title

Description

Reference

Published between

Deadline between

Active opportunities

☒ Active procurement opportunities only

9189583

Search

Clear all

Show more criteria

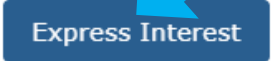
4. Type the bid reference number if you know the reference number. The reference number is the last six numeric number of the bid reference *RPFS-NYH-XXXXXX*. If you want to search for other bid opportunities, use the various search options in this page.

5. Click SEARCH.

THIS IS OPTIONAL!



Displaying results 1 to 1 of 1

	Title	Deadline	Published	UN organization	Type of opportunity	Reference	Beneficiary country or territory
 	Long Term Arrangement for Financial Service Provider for Cash Programming in the Philippines (Open to Philippine-Based Companies Only) 	09-May-2024 15:00 (GMT 8.00)	17-Apr-2024	UNICEF	Request for proposal	LRPS-2024-9189583	Philippines

6. After clicking search, UNGM will display the reference tender being searched. Click Express Interest to Access the Full Details of the Tender.

LONG TERM ARRANGEMENT FOR FINANCIAL SERVICE PROVIDER FOR CASH PROGRAMMING IN THE PHILIPPINES (OPEN TO PHILIPPINE-BASED COMPANIES ONLY)

- Home
- Procurement Opportunities
- Contract Awards
- Tender Alert Service (TAS)
- Supplier Code of Conduct
- UN Standard Products and Services Code (UNSPSC)
- Help Center 
- Knowledge Center
- UN Procurement Statistics
- Supplier**
- Dashboard
- Settings



UNITED NATIONS
GLOBAL MARKETPLACE

Tender Alert Service

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UNICEF

Long Term Arrangement for Financial Service Provider for Cash Programming in the Philippines (Open to Philippine-Based Companies Only) [Request for proposal](#)

Reference: LRPS-2024-9189583
Beneficiary countries: Philippines
Published on: 17-Apr-2024
Deadline on: 09-May-2024 15:00 (GMT 8.00)

[Express Interest](#)

If you are accessing the bid from the link sent via email, Click Express Interest to Access the Full Details of the Tender.

Description

UNICEF Philippine Country Office is inviting you to submit a proposal for LRPS-2024-9188747: Long Term Arrangement for Social Media Influencer Management Services.

THIS TENDER IS EXCLUSIVELY FOR PHILIPPINE-BASED COMPANIES.

LONG TERM ARRANGEMENT FOR FINANCIAL SERVICE PROVIDER FOR CASH PROGRAMMING IN THE PHILIPPINES (OPEN TO PHILIPPINE-BASED COMPANIES ONLY)

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Tender Alert Service

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UNICEF

Long Term Arrangement for Financial Service Provider for Cash Programming in the Philippines (Open to Philippine-Based Companies Only)

Request for proposal


View Documents

Reference: LRPS-2024-9189583
Beneficiary countries: Philippines
Published on: 17-Apr-2024
Deadline on: 09-May-2024 15:00 (GMT 8.00)

7. Once you have expressed interest, the button will change to VIEW DOCUMENTS. Click VIEW DOCUMENTS.

Description

UNICEF Philippine Country Office is inviting you to submit a proposal for LRPS-2024-9188747: Long Term Arrangement for Social Media Influencer Management Services.

THIS TENDER IS EXCLUSIVELY FOR PHILIPPINE-BASED COMPANIES

Bid Submission Process on UNGM

Tender Management

Your return has not yet been sent

Tender

Documents

Correspondence

History

How To Attach & Submit Documents

1. If any mandatory documents have been requested, they will be shown in the **My Tender Return** section against a **Red** button.

2. If a Questionnaire is required to be completed, it will be shown in **Red** and marked **Not Started** in the **My Tender Return** section. It is mandatory that any Questionnaire's must be completed.

3. To attach additional documents you wish to submit as part of your tender return, click the **Attach Documents** button under the **My Tender Return** section (if available). These will then appear in the **My Tender Return** section.

NOTE : Large files may take some time to upload.

4. When you have completed all the above steps and are ready to submit your tender return, click the red **Submit Return** at the bottom of this page.

Tender Deadline Information

Tender Deadline :

16 Jun 2025 15:00:00

(UTC +02:00) Central Europe Daylight Time

Local Tender Deadline :

16 Jun 2025 15:00:00

Time Remaining :

2 Weeks 5 Days 3 Hours 59 Minutes 47 Seconds

8. You will be redirected to the BID SITE where you can access the full details of the tender. To access the bid documents, go to DOCUMENTS tab.

IMPORTANT!
Your page provides timeline for deadline both Central Europea Time and your local time.

9. Scroll down in the Documents tab to access the full tender package.

After reviewing the tender package, please select:

Opt In – if you intend to submit a bid

Opt Out – if you do not intend to bid

Once you opt in, the placeholders for bid submission will become available. If you opt out, no further action is required.

Tender Documents Received - Main	Description	Options
	RFPS-NYH-2025-503835.pdf	View Download
	Annex C1_Financial proposal template.xlsx	View Download
	Annex C2_Price Proposal Submission Sheet.docx	View Download
	Annex D - Data Sharing Agreement with Institutional Contractors.docx	View Download
	Pre-bid Conference_Schedule.docx	View Download
	Annex B TOR.pdf	View Download

Confirmation of Your Involvement

Please ensure that you inform us of your decision to participate. To submit a response, you will be required to Opt In.

Opt In- This will confirm to us of your involvement and your intention to submit a return.

Opt Out- This will confirm to us that you are not submitting a return. You will be able to provide a reason as to your decision and have the option to cease any system-generated communication. You will be able to opt back in at any point.

Opt In

Opt Out

Bid Submission Process on UNGM

10. Submit bids using the specific placeholders are provided for
- 1. Bid Form
 - 2. Technical
 - 3. Financial

My Tender Return - Main	Description	Envelope	Options
Bid Form	Please upload a signed copy of the Bid Form / Request for Proposal for Services Form available in the tender document.		Upload Document
Financial	Please upload your Price Proposal here. Do not include any technical information.	Financial	Upload Document
Technical	Please upload your Technical Proposal here. Do not include any price information.	Technical	Upload Document

Select documents you wish to add to the **My Tender Return** section above using the **Attach Documents** button below.

NOTE : Large files can take some time to upload.

NOTE : Document Placeholders have been uploaded by the Procurement Department. Please upload a document for each mandatory placeholder before making a return.

For additional documents

Drag file here or click 'Upload File' below.

Envelope

(None)

Submit My Return

When you have completed all the above steps and are ready to submit your tender return, click the **Submit Return** button.

Note: You can make one or more returns on this stage. Your last return will supersede any previous returns.

Submit Return

If submitting additional documents, please use the placeholder provided and ensure the file is assigned to the correct envelope:
Technical
Financial
Please do not leave the envelope selection blank and ensure that no financial documents are uploaded under the technical envelope.

A confirmation of submission of bids will be seen once you click submit return and you will also acknowledgment via email.

Tender Management

Your return has not yet been sent

[Tender](#)[Documents](#)[Correspondence](#)[Clarifications](#)[History](#)

Search

[Read](#)
[Unread](#)
[Show all..](#)

[Filter](#)

Show 10 entries

Added



Title



17 April
2024

BID BULLETIN No. 1, 17 April 2024

Showing 1 to 1 of 1 entries

[Previous](#) [1](#) [Next](#)

Clarification

OTHER IMPORTANT TABS

Correspondence – To send an email to UNICEF procurement team about the tender you are participating

Clarifications – This tab contains all public announcements and clarifications that UNICEF Supply issues about a specific tender.

History – Provides the history of the tender from your end.