From:	Anan Kponton Procurement Services, CSS	E–mail: akponton@intracen.org Direct Tel No.: +41 22 730 0224
Date:	29/09/2026	Page 1/1

Subject: **RFQ 2200345773 AK, Supply, installation and training Carding & Spinning Machines at Alexandria University, Egypt.**

The International Trade Centre (ITC), a joint subsidiary organ of the United Nations and the World Trade Organization, hereby invites your company to submit a Proposal/Quotation for Goods/Services in accordance with the attached Terms Of Reference/Specifications (Annex A). If your company is interested in participating in this tender, please promptly register on www.ungm.org to access the full set of documents and submit your proposal and quotation with duty-free price for the United Nations **via UNGM / In-Tend portal (www.ungm.org) by 27/10/2026 23h59 PM Switzerland Time.**

Form of Quotation:

A) Your Proposal/Quotation should include
All the documents requested and a firm price offer indicating the currency to cover all costs associated with the goods and services specified in the attached Terms if Reference/specifications in **Annex A.**

B) Payment terms:
The ITC/United Nations prefers to pay the full amount NET 30 days after the delivery of services or goods. The ITC will pay you through a bank transfer and upon presentation of invoice to be sent by email to Payments@intracen.org.

C) Acceptance of your Quotation: Upon receipt, your quotation will be examined, and you will be advised as promptly as possible as to its acceptability. Any contract subsequently arranged would be subject to the relevant provisions of the UN's General Conditions of Contract (GCC) for the provision of goods, services or both as applicable (https://www.un.org/Depts/ptd/about-us/conditions-contract). Vendor should state their acceptance of UN GCC in their offer or risk the rejection of their offer by ITC.

D) Confidentiality: The information concerning this Request for Quotation, including its Terms of Reference is confidential, privileged and must not be disclosed to others. Please do not copy or submit this Request for Quotation to others, without the prior written consent of the ITC Procurement Services (PS). Do not submit a copy of your Quotation to others, only directly and exclusively to our Procurement Services in Geneva.

E) United Nations Global Marketplace (UNGM) registration: Any vendor must be registered in UNGM (www.ungm.org) to participate in this tender.

Additional information: Should you need any additional information concerning this Request for Quotation, please request it via **UNGM/In-Tend portal (www.ungm.org) no later than** 13/10/2026.

F) Thank you in advance for your cooperation and prompt reply.

Anan Kponton
Procurement Services, CSS

Signed: Mr. P. Taki, Head Procurement Services