REQUEST FOR QUOTATION

FOR THE SUPPLY AND DELIVERY OF YDOC DATA LOGGERS, SENSORS, ACCESSORIES, AND ESSENTIAL MEASURING TOOLS

Introduction to UNHCR

UNHCR, the United Nations Refugee Agency, is a global organization dedicated to saving lives, protecting rights, and building a better future for people forced to flee their homes because of conflict and persecution.

UNHCR leads international action to protect refugees, forcibly displaced communities, and stateless people. It delivers life-saving assistance, safeguards fundamental human rights, and develops solutions that enable people to build a safer future. UNHCR works in more than 130 countries, using its expertise to protect and assist millions of people.

Section 1: Letter of Invitation

The Office of the United Nations High Commissioner for Refugees (UNHCR), Representation Office in Ethiopia, invites qualified and eligible suppliers to submit quotations under UNHCR RFQ No. 3440 for the Supply and Delivery of YDOC Data Loggers, Sensors, Accessories, and Essential Measuring Tools, as detailed in Annex A.

The supplier shall be responsible for customs clearance, while UNHCR will provide the applicable tax and customs-duty exemption documentation. Any taxes or duties from which UNHCR is exempt shall not be included in the evaluated offer price.

All prices must be quoted in United States dollars (USD) on a Delivered Duty Paid (DDP) basis to the UNHCR Field Office in Jijiga, Ethiopia, in accordance with Incoterms® 2020. Prices must include packing, transportation, insurance, export and import customs clearance, transit formalities, handling, and all other costs associated with final delivery to the specified destination. The supplier shall be responsible for customs clearance, while UNHCR will provide the applicable tax and customs-duty exemption documentation.

Suppliers are requested to carefully review all RFQ documents and submit their quotations in full compliance with the stated technical, commercial, contractual, and submission requirements.

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RFQ Documents

The following documents form an integral part of this RFQ:

- **Annex A:** Technical Specifications and Financial Offer Form for YDOC Data Loggers, Sensors, Accessories, and Essential Measuring Tools
- **Annex B:** Technical Evaluation Methodology
- **Annex C:** UN Supplier Code of Conduct, Revision 07 - September 2024
- **Annex D:** UNHCR General Conditions of Contract for the Provision of Goods and Services - July 2018
- **Annex E:** Vendor Sanctions Screening Self-Declaration - Confirmation of Non-Inclusion on Vendor Sanctions Lists

RFQ Key Dates

Activity	Date and time
RFQ publication date	23 August 2026
Deadline for submission of questions	26 August 2026
RFQ submission deadline	30 August 2026 at 12:59 a.m.
Expected date of award	10 September 2026

All dates and times indicated above are based on Addis Ababa local time.

Section 2: Note to Bidders

Interested suppliers shall prepare their quotations in accordance with the requirements and procedures set out in this RFQ and submit them through the UNHCR Supplier Portal no later than the submission deadline indicated above and in the Supplier Portal.

Suppliers must ensure that their quotations are complete and include all required technical, financial, legal, and supporting documentation. Failure to submit any mandatory document or comply with any mandatory requirement may render the quotation non-responsive.

Late submissions or quotations submitted through channels other than the UNHCR Supplier Portal may not be considered.

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Important Supplier Portal Instructions

To submit a quotation in response to this RFQ, suppliers shall log in to the UNHCR Supplier Portal and search for the negotiation using the reference number UNHCR RFQ 3440.

Suppliers are advised to consult the UNHCR Supplier Portal User Guide and prepare and submit their quotations in accordance with the instructions provided in the RFQ and the Supplier Portal.

Suppliers that have not previously registered with UNHCR may create a profile through the Supplier Registration Portal. Additional guidance is available on the UNHCR webpage: How to Become a Supplier .

Suppliers that already have a registered profile must not create a new one. Suppliers that have forgotten their username or password should use the account-recovery function available through the Supplier Portal.

All requests for clarification concerning this RFQ must be submitted through the messaging functionality of the Supplier Portal no later than the deadline indicated above. UNHCR will communicate any clarification, response, or amendment through the Supplier Portal.

Suppliers are responsible for regularly checking the Supplier Portal for clarifications, amendments, and other communications relating to this RFQ.

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Supply Unit
UNHCR Representation Office in Ethiopia
Addis Ababa, Ethiopia

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1 Overview

1.1 General Information

Title **FOR THE SUPPLY AND DELIVERY OF YDOC DATA LOGGERS, SENSORS, ACCESSORIES**

Synopsis **The Office of the United Nations High Commissioner for Refugees (UNHCR), Representation Office in Ethiopia, invites qualified and eligible suppliers to submit quotations under UNHCR RFQ No. 3440 for the supply and delivery of YDOC data loggers, sensors, accessories, and essential measuring tools to the UNHCR Field Office in Jijiga, Ethiopia. Delivery shall be on a DDP basis (Incoterms® 2020), with the supplier responsible for all costs and risks associated with packing, transportation, export and import customs clearance, transit formalities, and final delivery to the specified destination, ready for unloading, subject to UNHCR's applicable privileges and tax exemptions. Quotations must be submitted through the UNHCR Supplier Portal no later than 30 August 2026 at 12:59 a.m., Addis Ababa time.**

Introduction

ETH - UNHCR RFQ 3440 - Supply and Delivery of Telemetric YDOC Data Loggers, CTD Sensors, Rain Gauges, Barometer Option Boards, Handheld EC Meters and 200-Metre Water-Level Measuring Devices

Response Visibility: Sealed

1.2 Schedule

Preview Date		Open Date	**Immediately**
Close Date	**8/30/26 12:59 AM**	Award Date	**9/10/26 12:59 AM**
Time Zone	**Moscow Standard Time**		

1.3 Negotiation Controls

Response Visibility **Sealed**

Lines Settings

Rank Indicator **1,2,3...**

Ranking Method **Price only**

1.4 Response Rules

This negotiation is governed by all the rules displayed below.

	Rule
☐	Negotiation is restricted to invited suppliers
☐	Suppliers are required to respond with full quantity on each line
☑	Suppliers are allowed to revise their submitted response

1.5 Terms

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Instructions

Setting	Recommended Entry
Negotiation Title	ETH - UNHCR RFQ 3440 - Supply and Delivery of Telemetric YDOC Data Loggers, CTD Sensors, Rain Gauges, Barometer Option Boards, Handheld EC Meters and 200-Metre Water-Level Measuring Devices
Negotiation Type	Request for Quotation
Response Visibility	Sealed
Response Currency	USD
Freight Terms	DDP - UNHCR Field Office, Jijiga, Ethiopia (Incoterms® 2020). The supplier shall bear all costs and risks associated with packing, export and import customs clearance, transit formalities, transportation, and final delivery of the goods to the specified destination, ready for unloading, subject to UNHCR's applicable privileges and tax exemptions.
Transportation Costs	Included in the quoted prices
Export and Import Customs Clearance	The supplier's responsibility and included in the quoted prices, subject to UNHCR's applicable privileges and tax exemptions
Other Delivery-Related Costs	Included in the quoted prices
Ship-to/Deliver-to Location	UNHCR Field Office, Jijiga, Ethiopia
Payment Currency	Suppliers registered or headquartered in Ethiopia shall be paid in Ethiopian birr (ETB), converted from the USD contract value using the applicable United Nations Operational Rate of Exchange (UNORE) prevailing on the invoice date. International suppliers registered and headquartered outside Ethiopia shall be paid in United States dollars (USD).
Payment Terms	Payment shall be made within 30 days following successful delivery, satisfactory post-delivery inspection and acceptance of the goods, issuance of the Goods Receipt Note (GRN), and receipt of a valid invoice

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	and all required supporting documents.
Award Method	Lowest-priced technically compliant offer
Warranty Confirmation	Mandatory; minimum one year following UNHCR's acceptance of the goods
Vendor Sanctions Declaration	Bidders must complete, sign, stamp, and submit Annex E: Vendor Sanctions Screening Self-Declaration - Confirmation of Non-Inclusion on Sanctions and Ineligibility Lists with their quotations. Failure to submit a duly completed and signed Annex E may render the quotation non-responsive.
General Conditions	Mandatory acceptance of Annex D
Supplier Code of Conduct	Mandatory acceptance of Annex C
Closing Date	30 August 2026 at 12:59 a.m., Addis Ababa time

Payment Terms	**HCR Net 30**	Freight Terms	**DELIVERED DUTY PAID**
Shipping Method		FOB	**Destination**
Negotiation Currency	**USD (US Dollar)**	☐	**Buyer managed transportation**
		Price Precision	**2**

1.6 Attachments

File Name or URL	Type	Description
Annex E -Vendor Sanctions Scre	File	
Annex A – Technical Specificat	File	
Annex B- Technical Evaluation	File	
Annex C – UN Supplier Code o	File	
Annex D - General Conditions	File	

2 Requirements

**Response is required*

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Dear Supplier,

The Office of the United Nations High Commissioner for Refugees (UNHCR), Representation Office in Ethiopia, invites qualified and eligible suppliers to submit quotations under UNHCR RFQ No. 3440 for the supply and delivery of the following YDOC data loggers, sensors, accessories, and essential measuring tools:

Item	Required model/specification	Quantity
CTD Sensor	PAA-36XiW-CTD, supplied with a 200-metre cable	6 units
Rain Gauge	Model 6466-M AeroCone Rain Collector (Vantage Pro2), suitable for pole or post mounting	6 units
Telemetric Data Logger	YDOC ML417	6 units
Barometer Option Board	YDOC ML-OI-BARO	6 units
Handheld EC Meter	VWR pHenomenal CO 3100 H Conductivity Meter Set	6 units
Water-Level Measuring Device	Eijkelkamp water-level measuring device, supplied with a frame and a 200-metre measuring cable	6 units

Delivery Requirements

- **Delivery point:** UNHCR Field Office, Jijiga, Ethiopia
- **Delivery terms:** Delivered Duty Paid (DDP) – UNHCR Field Office, Jijiga, Ethiopia (Incoterms® 2020)
- **Transportation and customs clearance:** The supplier shall bear all costs and risks associated with packing, export and import customs clearance, transit formalities, transportation, handling, and final delivery of the goods to the specified destination, ready for unloading, subject to UNHCR's applicable privileges and tax exemptions.
- **Packing:** The goods shall be securely packed and appropriately marked for international transportation

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and final delivery. The packing must protect the goods against loss, damage, moisture, and deterioration during transportation and handling.

- **Delivery lead time:** Bidders must clearly indicate the proposed delivery period following receipt of the Purchase Order.

- **Product condition:** All goods must be new, unused, and fully compliant with the required models and specifications.

- **Documentation:** All applicable product catalogues, technical data sheets, manufacturer's manuals, installation instructions, warranty documents, and supporting certificates must be provided in English.

Detailed technical specifications, quantities, pricing requirements, and compliance confirmations are provided in **Annex A – Technical Specifications and Financial Offer Form**.

This RFQ constitutes an invitation to submit quotations to UNHCR. It shall not be construed as an offer to enter into a contract or as creating any binding obligation on the part of UNHCR. No contractual relationship shall exist between UNHCR and any bidder unless and until a Purchase Order or Contract is duly issued or signed by UNHCR and the successful bidder.

Bidders must carefully review all requirements and questions contained in the RFQ and provide complete responses and supporting documentation. Failure to submit any mandatory information or documentation may render the quotation non-responsive and result in its exclusion from further evaluation.

UNHCR reserves the right to accept or reject any quotation, in whole or in part, and to cancel the solicitation at any stage of the procurement process before the issuance of a final award, without incurring any liability towards bidders.

Bidders must clearly confirm whether the offered goods fully comply with the requirements of **Annex A – Technical Specifications and Financial Offer Form**. Any deviation, exception, or discrepancy must be clearly identified and explained in the quotation.

Technical Evaluation Criteria

The technical component of each quotation will be evaluated on a pass/fail basis against the following mandatory and technical requirements:

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Criterion	Bidder's required action
Acceptance of the UNHCR General Conditions of Contract	Confirm acceptance of Annex D
Acceptance of the UN Supplier Code of Conduct	Confirm acceptance of Annex C
Manufacturer's Authorization	If the bidder is not the manufacturer, submit a valid authorization letter issued by the applicable manufacturer
Vendor Sanctions Screening Self-Declaration	Complete, sign, stamp, and submit Annex E
Valid Business Licence	Submit a valid business licence or equivalent registration document
Valid TIN Certificate	Submit a valid TIN certificate, where applicable
VAT Registration Certificate	Submit a valid VAT registration certificate, where applicable
Product Brochures and Catalogues	Submit brochures, catalogues, or technical data sheets clearly showing the offered models and specifications
Warranty Confirmation	Confirm a minimum warranty period of one year following UNHCR's acceptance of the goods
Compliance with Annex A	Confirm full compliance with all technical specifications and quantities in Annex A
Required Models	Offer the exact brands and models specified in Annex A
Supporting Technical Documents	Submit all required catalogues, technical data sheets, certificates, test reports, and other supporting documentation
Manufacturer's Manuals	Submit manufacturer's manuals describing the installation procedures for all applicable equipment and accessories
Delivery Lead Time	Clearly state the proposed delivery period following receipt of the Purchase Order

Failure to meet any mandatory requirement will render the quotation technically non-compliant.

Only quotations that pass the mandatory and technical evaluation stages will proceed to financial evaluation. The award will be made to the bidder submitting the lowest-priced technically compliant quotation.

Currency and Payment Terms

All prices must be quoted in United States dollars (USD).

Suppliers registered or headquartered in Ethiopia shall be paid in Ethiopian birr (ETB), converted from the USD Purchase Order value using the applicable United Nations Operational Rate of Exchange (UNORE) prevailing on the invoice date. International suppliers registered and headquartered outside Ethiopia shall be paid in United States dollars (USD).

Payment shall be made by bank transfer within 30 days following:

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- Successful delivery of the goods;
- Satisfactory post-delivery inspection and acceptance by UNHCR;
- Issuance of the Goods Receipt Note (GRN);
- Receipt of a valid invoice; and
- Receipt of all required supporting documents.

Offer Validity

Quotations must remain valid for a minimum period of 90 days following the RFQ submission deadline.

Sanctions and Ineligibility Screening

UNHCR reserves the right, at any stage of the procurement process and throughout the duration of any resulting contractual arrangement, to verify whether a bidder or contractor, including its directors, key officers, principal shareholders, beneficial owners, affiliates, or proposed subcontractors, appears on any applicable sanctions, debarment, suspension, or ineligibility list, including:

- The United Nations Security Council Consolidated Sanctions List;
- UNGM or United Nations vendor suspension and removal lists;
- The World Bank Listing of Ineligible Firms and Individuals;
- The European Union consolidated sanctions list; and
- Any other applicable sanctions or ineligibility list maintained by a United Nations organization, national government, or international financial institution.

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Bidders must complete, sign, stamp, and submit Annex E – Vendor Sanctions Screening Self-Declaration: Confirmation of Non-Inclusion on Sanctions and Ineligibility Lists with their quotations. Failure to submit a duly completed, signed, and stamped Annex E may render the quotation non-responsive.

UNHCR shall not enter into or continue a contractual relationship with an entity identified as sanctioned, suspended, debarred, or otherwise ineligible. If a contractor is subsequently found to be sanctioned or ineligible, UNHCR reserves the right to suspend or terminate the contractual arrangement for cause, without prejudice to any other rights or remedies available to UNHCR.

UNHCR General Conditions of Contract

Submission of a quotation constitutes the bidder's full acceptance of the **U**NHCR General Conditions of Contract for the Provision of Goods and Services – July 2018, attached as Annex D. These General Conditions shall apply to any Purchase Order or Contract resulting from this RFQ.

RFQ Annexes

- **Annex A:** Technical Specifications and Financial Offer Form
- **Annex B:** Technical Evaluation Methodology
- **Annex C:** UN Supplier Code of Conduct, Revision 07 - September 2024
- **Annex D:** UNHCR General Conditions of Contract for the Provision of Goods and Services - July 2018
- **Annex E:** Vendor Sanctions Screening Self-Declaration – Confirmation of Non-Inclusion on Sanctions and Ineligibility Lists

Quotations must be submitted through the UNHCR Supplier Portal no later than 30 August 2026 at 12:59 a.m., Addis Ababa time.

2.1 Section 1. General requirements

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Section Maximum Score: 7

*1.

Mandatory Acceptance of the UNHCR General Conditions of Contract (Annex D)

Bidders are required to acknowledge and accept the UNHCR General Conditions of Contract for the Provision of Goods and Services – July 2018 by signing, stamping, and uploading Annex C in the designated section of the UNHCR Supplier Portal.

Failure to submit a duly signed and stamped Annex C will result in the automatic disqualification of the offer.

Submission of an offer together with the duly signed and stamped Annex C shall constitute the bidder's full and unconditional acceptance of these General Conditions, which shall apply to any Purchase Order or Contract resulting from this RFQ.

Maximum Score: 1

Select one of the following:-

☐ a. Yes, I accept UNHCR's GTCs*(Response attachments are required)*

Comments:

*2.

Acknowledgement and Acceptance of the UN Supplier Code of Conduct

Bidders are required to acknowledge and accept the UN Supplier Code of Conduct attached as Annex C.

Submission of an offer shall constitute the bidder's full and unconditional acceptance of the UN Supplier Code of Conduct, which shall apply throughout the procurement process and the implementation of any resulting Purchase Order or Contract.

Maximum Score: 1

Attachments:

File Name or URL	Type	Description
Annex C – UN Supplier Code o	File	

Select one of the following:-

☐ a. Yes, I accept the UN Supplier Code of Conduct*(Response attachments are required)*

Comments:

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*3.

Manufacturer Authorization (if bidder is not manufacturer)

Bidders that are not the manufacturers of the offered products must submit a valid authorization letter issued by the respective manufacturer, confirming that the bidder is authorized to offer, supply, and provide warranty support for the specified products.

Please upload the manufacturer's authorization letter in the designated space provided below.

Maximum Score: 1

Select one of the following:-

☐ a. I have attached a valid manufacturer's authorization letter.*(Response attachments are optional)*
Comments:

*4. The bidding company should not be associated with a company or individual, under procurement prohibition by the United Nations, such as prohibitions derived from the consolidated United Nations Security Council **Sanctions List** (available at: www.un.org/securitycouncil/sanctions/information), UN Secretariat Procurement Division list of **suspended or removed vendors**, UNGM/World Bank list of suspended or debarred vendors.

Please complete, sign, stamp, and upload the Declaration (Annex E) in the space provided.

Maximum Score: 1
Attachments:

File Name or URL	Type	Description
Annex E -Vendor Sanctions Scre	File	

Select one of the following:-

☐ a. Acceptable value: I have completed, signed, stamped, and uploaded Annex E.*(Response attachments are required)*
Comments:

*5.

Valid Business Licence, TIN, and VAT Registration Certificates

Bidders are required to upload copies of a valid business licence, TIN certificate, and VAT registration certificate (if applicable) in the space provided. All documents must be current and valid as of the quotation submission deadline.

Maximum Score: 1

Select one of the following:-

☐ a. I have uploaded valid business licence, TIN, and VAT certificates.*(Response attachments are required)*

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*6.

Product Brochure/Catalogue

Bidders shall upload a product brochure or catalogue for the offered products in the space provided.

Maximum Score: 1

Select one of the following:-

☐ a. I have uploaded the product brochure/catalogue.*(Response attachments are required)*

*7.

Warranty Confirmation

Bidders shall upload a warranty confirmation for the offered products in the space provided.

Maximum Score: 1

Select one of the following:-

☐ a. I have uploaded the warranty confirmation.*(Response attachments are required)*

2.2 Section 2. Technical Offer

Section Maximum Score: 9

*1.

Compliance with the Required Model and Cable Length

The bidder shall quote and supply Model PAA-36XiW-CTD with a cable length of 200 metres. The technical offer must clearly indicate the exact model number and cable length for verification. Bidders are required to upload supporting technical documentation, such as a product datasheet, brochure, or catalogue, in the space provided.

The requirement will be rated Pass only if the offered model and cable length fully comply with the specified requirements and are supported by the uploaded documentation. Any offer proposing a different model or cable length, or failing to provide adequate supporting documentation, will be rated Fail.

Maximum Score: 1

Attachments:

File Name or URL	Type	Description
Annex A- Technical Specificati	File	

Select one of the following:-

☐ a. The bidder quotes the required model and cable length.*(Response attachments are required)*

☐ b. The bidder quotes any other model or cable length.

Comments:

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*2. **Compliance with the Required AeroCone Rain Collector Model**

The bidder shall quote and supply Model 6466-M (NEW), AeroCone Rain Collector (Vantage Pro2), with a base suitable for pole or post mounting. The technical offer must clearly indicate the exact model number and mounting specifications. Bidders are required to upload supporting technical documentation, such as a product datasheet, brochure, or catalogue, in the space provided.

Maximum Score: 1

Select all that apply:-

☐ a. he specified model and mounting configuration are quoted and supported by the uploaded documentation. *(Response attachments are required)*

☐ b. A different model or mounting configuration is quoted, or adequate supporting documentation is not provided.

Comments:

*3.

Compliance with the Required YDOC Data Logger Model

The bidder shall quote and supply the YDOC ML417 Data Logger. The technical offer must clearly indicate the exact model and version offered. Bidders are required to upload supporting technical documentation, such as a product datasheet, brochure, or catalogue, in the space provided.

Pass: The YDOC ML417 Data Logger is quoted and supported by the uploaded technical documentation.

Fail: A different data logger model is quoted, or adequate supporting technical documentation is not provided.

Maximum Score: 1

Select all that apply:-

☐ a. The YDOC ML417 Data Logger is quoted and supported by the uploaded technical documentation.*(Response attachments are required)*

☐ b. A different data logger model is quoted, or adequate supporting technical documentation is not provided.*(Response attachments are optional)*

Comments:

*4.

Compliance with the Required High-Precision Digital Barometer Model

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The bidder shall quote and supply the High-Precision Digital Barometer, Model YDOC ML-OI-BARO. The technical offer must clearly indicate the exact model offered. Bidders are required to upload supporting technical documentation, such as a product datasheet, brochure, or catalogue, in the space provided.

Pass: Model YDOC ML-OI-BARO is quoted and supported by the uploaded technical documentation.

Fail: A different model is quoted, or adequate supporting technical documentation is not provided.

Maximum Score: 1

Select all that apply:-

☐ a. Model YDOC ML-OI-BARO is quoted and supported by the uploaded technical documentation.*(Response attachments are required)*

☐ b. A different model is quoted, or adequate supporting technical documentation is not provided.

Comments:

*5.

Compliance with the Required Handheld Conductivity Meter

The bidder shall quote and supply the VWR pHenomenal® CO 3100 H conductivity meter set, a portable handheld device for measuring electrical conductivity (EC). The technical offer must clearly indicate the exact model and specifications. Bidders are required to upload supporting technical documentation, such as a product datasheet, brochure, catalogue, or clear product image, in the space provided.

Pass: The offered device is portable and handheld, suitable for measuring electrical conductivity (EC), and supported by the uploaded documentation.

Fail: The offered device is not portable or handheld, or the required supporting documentation is not provided.

Maximum Score: 1

Select one of the following:-

☐ a. I confirm compliance and have uploaded the supporting technical documentation.*(Response attachments are required)*

Comments:

*6.

Compliance with the Required 200-Metre Deep-Water Level Meter

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The bidder shall quote and supply an Eijkelkamp deep-water level measuring device with a frame and a measuring range of 200 metres. The technical offer must clearly indicate the brand, model, measuring range, and frame configuration. Bidders are required to upload supporting technical documentation, such as a product datasheet, brochure, catalogue, or clear product image, in the space provided.

Pass: The offered device has a 200-metre measuring range, includes the required frame, and is supported by the uploaded technical documentation.

Fail: The offered device does not have a 200-metre measuring range, does not include the required frame, or adequate supporting documentation is not provided.

Maximum Score: 1

Select one of the following:-

☐ a. The offered device has a 200-metre measuring range, includes the required frame, and is supported by the uploaded technical documentation.*(Response attachments are required)*

☐ b. The offered device does not have a 200-metre measuring range, does not include the required frame, or adequate supporting documentation is not provided.

Comments:

*7.

Submission of Supporting Technical Documents

Bidders shall submit all supporting technical documents required to verify the compliance of the offered products, including applicable product catalogues, technical datasheets, certificates, test reports, and any other relevant documentation. All supporting documents must be complete, legible, valid, and uploaded in the space provided.

Pass: All required supporting technical documents are fully provided and contain sufficient information to verify compliance.

Fail: Any required supporting document is missing, incomplete, illegible, invalid, or does not contain sufficient information to verify compliance.

Maximum Score: 1

Select one of the following:-

☐ a. All required supporting technical documents are fully provided and contain sufficient information to verify compliance.*(Response attachments are required)*

☐ b. Any required supporting document is missing, incomplete, illegible, invalid, or does not contain sufficient information to verify compliance.

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*8.

Compliance with the Technical Requirements of Annex A

The bidder shall confirm full compliance with all applicable technical specifications and requirements set out in Annex A. The bidder must complete Annex A and clearly indicate the compliance status of each requirement as Fully Compliant, Partially Compliant, or Non-Compliant. Any deviations, exceptions, or alternative specifications must be clearly stated.

Pass: The offer is fully compliant with all applicable technical requirements of Annex A.

Fail: The offer is partially compliant or non-compliant with any applicable technical requirement, or Annex A is incomplete or not submitted.

Maximum Score: 1
Attachments:

File Name or URL	Type	Description
Annex A- Technical Specificati	File	

Select one of the following:-

☐ a. The offer is fully compliant with all applicable technical requirements of Annex A.*(Response attachments are required)*

☐ b. The offer is partially compliant or non-compliant with any applicable technical requirement, or Annex A is incomplete or not submitted.

*9.

Submission of the Manufacturer's Installation Manual

The bidder shall submit the manufacturer's manual clearly describing the installation procedures for all applicable equipment, accessories, and appurtenances included in the offer. The manual must be complete, legible, relevant to the exact models quoted, and uploaded in the space provided as part of the technical offer.

Pass: Complete manufacturer's manuals showing the installation procedures for all applicable equipment, accessories, and appurtenances are submitted with the technical offer.

Fail: The required manufacturer's manuals are not submitted, are incomplete, do not cover all applicable equipment and appurtenances, or do not correspond to the models quoted.

Maximum Score: 1

Select one of the following:-

☐ a. Complete manufacturer's manuals showing the installation procedures for all applicable equipment, accessories, and appurtenances are submitted with the technical offer.*(Response attachments are required)*

☐ b. The required manufacturer's manuals are not submitted, are incomplete, do not cover all applicable equipment and appurtenances, or do not correspond to the models quoted.

2.3 Section 3. Financial Offer

Section Maximum Score: 1

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*1.

Submission of Financial Offer

Both Ethiopia-based and international bidders shall download, complete, and submit Annex A – Technical Specifications and Financial Offer Form for Electric Sensors and Data Loggers.

The financial offer shall be submitted in a single currency and strictly follow the pricing structure provided in Annex A. Bidders shall provide all required information, including the offered brand, model, specifications, country of origin, delivery period, unit price, and total price for each item. Annex A must be fully completed, signed, and stamped by the bidder's authorized representative.

All prices shall be quoted on a Delivered Duty Paid (DDP) basis to the delivery location specified in the solicitation document, in accordance with Incoterms® 2020. The quoted prices shall include transportation, freight, insurance, customs clearance, import duties, handling, unloading, and all other costs required to deliver the goods to the specified destination.

Bidders shall clearly indicate all applicable taxes and duties separately in the financial offer. VAT shall not be included in the evaluated offer price unless otherwise specified by UNHCR.

For evaluation and comparison purposes, UNHCR will convert all offered prices into US dollars using the applicable United Nations Operational Rate of Exchange.

The duly completed Annex A shall be uploaded in the space provided. Incomplete or unsigned forms, missing prices, or material changes to the prescribed format may result in rejection of the offer.

The financial offer will be evaluated only if the bidder's technical offer passes the technical evaluation and is accepted by UNHCR as meeting all specified requirements.

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Maximum Score: 1
Attachments:

File Name or URL	Type	Description
Annex A – Technical Specificat	File	

Select one of the following:-

☐ a. Yes, the financial offer form is filled, signed and uploaded.*(Response attachments are required)*

Comments:

3 Lines

Instructions	**Dear Supplier,** Please enter in the "Response Price" field the DDP Incoterms® 2020 unit price for the electric sensors, data loggers, accessories, and related measuring equipment, in accordance with the financial offer uploaded under the Requirements section as Annex A – Technical Specifications and Financial Offer Form. Please ensure that the unit prices and total amount entered in the ERP fully match the prices stated in Annex A. In the event of any discrepancy, the prices provided in the duly completed and signed Annex A shall prevail over the amounts entered in the ERP.

3.1 Line Information

Line	Target Quantity	UOM	Response Quantity	Response Price	Line Amount	Promised Date
1-CTD Sensor, Model PAA-36XiW-CTD, supplied with a 200-metre cable for measuring electrical conductivity (EC), water pressure, and temperature.	6	Kit				
2-Rain Gauge, Model 6466-M (NEW) AeroCone Rain Collector (Vantage Pro2), supplied with a base suitable for pole or post mounting and designed to measure precipitation.	6	Kit				
3-Telemetric Data Logger, Model YDOC ML417, designed to collect and transmit measured data to a remote server, such as an FTP server.	6	Kit				

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Line	Target Quantity	UOM	Response Quantity	Response Price	Line Amount	Promised Date
4-Barometer Option Board, Model YDOC ML-OI-BARO, designed to measure outdoor atmospheric air pressure.	6	Kit				
5-Handheld EC Meter, VWR pHenomenal® CO 3100 H Conductivity Meter Set, designed for portable measurement of electrical conductivity (EC).	6	Kit				
6-Groundwater-Level Measuring Device, Eijkelkamp model, supplied with a frame and 200-metre measuring cable, designed to measure groundwater levels in boreholes.	6	Kit				

3.2 Line Details

3.2.1 Line 1 CTD Sensor, Model PAA-36XiW-CTD, supplied with a 200-metre cable for measuring electrical conductivity (EC), water pressure, and temperature.

Category Name **Water systems**
Item
Revision
Allow Alternate Lines **No**
Requested Date
Location **Gerbassaa Road JIJIGA 152**
Start Price (USD)

Attachments

File Name or URL	Type	Description
Annex A – Technical Specificat	File	

3.2.2 Line 2 Rain Gauge, Model 6466-M (NEW) AeroCone Rain Collector (Vantage Pro2), supplied with a base suitable for pole or post mounting and designed to measure precipitation.

Category Name **Water systems**
Item
Revision
Allow Alternate Lines **No**
Requested Date
Location **Gerbassaa Road JIJIGA 152**

DRAFT

Start Price (USD)

3.2.3 Line 3 Telemetric Data Logger, Model YDOC ML417, designed to collect and transmit measured data to a remote server, such as an FTP server.

Category Name	**Water systems**		
Item		Revision	
Allow Alternate Lines	**No**		
Requested Date		Location	**Gerbassaa Road JIJIGA 152**
Start Price (USD)			

3.2.4 Line 4 Barometer Option Board, Model YDOC ML-OI-BARO, designed to measure outdoor atmospheric air pressure.

Category Name	**Water systems**		
Item		Revision	
Allow Alternate Lines	**No**		
Requested Date		Location	**Gerbassaa Road JIJIGA 152**
Start Price (USD)			

3.2.5 Line 5 Handheld EC Meter, VWR pHenomenal® CO 3100 H Conductivity Meter Set, designed for portable measurement of electrical conductivity (EC).

Category Name	**Water systems**		
Item		Revision	
Allow Alternate Lines	**No**		
Requested Date		Location	**Gerbassaa Road JIJIGA 152**
Start Price (USD)			

3.2.6 Line 6 Groundwater-Level Measuring Device, Eijkelkamp model, supplied with a frame and 200-metre measuring cable, designed to measure groundwater levels in boreholes.

Category Name	**Water systems**		
Item		Revision	
Allow Alternate Lines	**No**		
Requested Date		Location	**Gerbassaa Road JIJIGA 152**
Start Price (USD)			

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